Allegations of any discriminatory practices, either by CHFS or its vendors, may be made in writing directly to the following:

## **Cabinet for Health And Family Services**

EEO Compliance Branch 275 East Main Street, 5C-D Frankfort, Kentucky 40621 Telephone: 502-564-7770 Fax: 502-564-3129

In accordance with Federal law and U.S. Department of Agriculture (USDA) and U.S. Department of Health and Human Services (HHS) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability. Under the Food Stamp Act and USDA policy, discrimination is also prohibited on the basis of religion or political beliefs.

To file a complaint with USDA or HHS:

Write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

Write U.S. Department of Health and Human Services, Region IV Office for Civil Rights, 61 Forsyth Street, SW. - Suite 3B70, Atlanta, GA 30323 or call (404) 562-7886 (voice) or (404) 331-2867 (TDD).

USDA and HHS are equal opportunity providers and employers.

Civil rights complaints may also be filed with the following compliance agencies outside of the Cabinet:

# **Kentucky Commission on Human Rights**

The Heyburn Building, Suite 700 332 W. Broadway Louisville, KY 40202 800-292-5566 (voice) 502-595-4084 (TDD)

# **US Department of Education**

Office for Civil Rights 600 Independence Avenue SW Washington, DC 20202-1100 1-800-421-3481

### **US Department of Labor**

Office of Federal Contract Compliance Atlanta Federal Center, Room 7B75 100 Alabama Street SW Atlanta, Georgia 30303 404-562-2424

# **US Department of Justice**

Office of the Assistant Attorney General Civil Rights Division PO Box 65808 Washington, DC 20035-5808 202-514-2151

The Kentucky Cabinet for Health and Family Services is an Equal Opportunity Provider.

Revised October 2007

# KENTUCKY CABINET FOR HEALTH AND FAMILY SERVICES

# CIVIL RIGHTS



FOR ALL SERVICES AND PROGRAMS

# CHFS AND CIVIL RIGHTS

# CHFS COMMITMENTS

# DISCRIMINATION COMPLAINTS

The Kentucky Cabinet for Health and Family Services does not discriminate against any person on the basis of political beliefs, race, color, national origin, religion, age, mental or physical disability or sex.

This policy protects the rights of the Cabinet's employees, service applicants and customers.

Vendors, agencies and organizations providing services to the Cabinet or its recipients of federally aided programs must also comply with this policy.



The Kentucky Cabinet for Health and Family Services has made the following commitments:

- ✓ No one applying for or receiving assistance or services will directly, or through contractual or other arrangements, be denied aid, care, services, or other benefits provided by CHFS for which they are eligible.
- ✓ Services will be given in the same manner to all recipients, based on eligibility.
- ✓ No one applying for or receiving assistance will be subjected to segregation or different treatment in any matter related to receipt of the assistance.
- No one applying for or receiving assistance will be restricted in any way in the enjoyment of any advantages or privileges enjoyed by others receiving similar services.
- ✓ No one will be given different treatment in determining eligibility or meeting other requirements or conditions that must be met to receive benefits.
- ✓ CHFS will maintain an environment free from any type of harassment or discrimination and will respond promptly and effectively to such complaints.

Any applicant for or recipient of federally aided programs who feels discriminated against may file a complaint of discrimination.

### **FILING A COMPLAINT**

All complaints of discrimination should be forwarded immediately to the EEO Compliance Branch of the Cabinet's Office of Human Resource Management.

You may file a complaint of discrimination at your local office with an EEO Counselor or Coordinator. The allegation will then be forwarded to the OHRM/EEO Compliance Branch. The complainant may also file a complaint with an outside agency (listing on back.)

#### **RESOLVING A COMPLAINT**

A request for a hearing will be handled according to established procedures. Other complaints will be promptly investigated by the agency contacted. Corrective action will be taken as appropriate.

### CONFIDENTIALITY

The complainant's identity will be kept confidential except to the extent needed to carry out the investigation and to remain within the confines of the Kentucky Open Records Act.